

**Village Charter Academy
Board Minutes
January 20, 2024@ 9:00 a.m.
Village Charter Academy, Room 19
7357 Jordan Ave. Canoga Park, CA, 91303
Village Charter Academy Vision Statement**

AGENDA

I. Call To Order

II. Roll Call

	Present	Absent
Michael Heatherton	x	_____
Elayne Berg-Wilion	x	_____ (attended virtually, did not vote)
Jirusha Lopez	_____	x
Brian Matthews	x	_____
Maritza Garcia	x	_____

III. Public Comment- No public comment

IV. Approval Of Minutes: Motion to approve minutes from December 9, 2023 by Matthews, seconded by Heatherton. Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

V. Reports

1. Director's Report

Attendance/Chronic Absentee Update:

Board was updated on attendance and students at risk for Chronic Absenteeism

Personnel Update:

We are currently hiring for 1 TA position. All new hires completed their mandated training in the required timeline.

Facilities:

Board was updated on the costs of the water bottle filling station and whether the school will replace old macbooks with chromebooks or stick with apple.

Academics:

Professional Development covered WASC Committee visits/Facilities Items

School Wide Data/Sub-Group Reports:

Board was updated on Upcoming School Wide Assessments: Renaissance STAR, DIBELS, and ELPAC SPED/RTI: Special Education (BOY): We have 56 active students with IEP's (18%), and nine initials pending at this time. Initials should be completed by End of February 2024.

Student Leadership: Our Healthy Habits fundraiser brought in over \$1200 to support the installation of the water bottle filling station.

Intervention: Spring assessments starting next week, progress monitoring for those students receiving support will be updated to show growth and monitor student progress.

SAGE Mental Health Services: School based therapy

Ms. Bernstein is continuing to see students identified as needing support, work with student groups on social skills and monitor the progress for the students that she supports.

2. Committee Reports

- a. **Academic Excellence-** Review CA Dashboard Data
- b. **Fiscal Advisory-**Review Financial Reports
- c. **Community Partnership-** Holiday program debrief, fundraising update- Holiday Leadership Sale \$1,157.
Planning for upcoming events (Valentine Day Sale, Guide Dogs for America fundraiser)

VI. Agenda Items for Discussion and Possible Action

- 1. Presentation of the California Dashboard
- 2. Presentation of LCAP midyear update.
- 3. Motion to approve 2024-2025 school calendar by Garcia, seconded by Heatherton. Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

- 4. Follow up on discussion of Board Recruitment/ Membership

VII. Budget Report and Budget Related Items for discussion and Possible Action

- 1. Budget Presentation by Ed Tec.
 - a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Heatherton, seconded by Garcia . Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	

Motion to adjourn at 10:45 by Matthews , seconded by Garcia . Passed unanimously.

Board Member	Yes	No
Michael Heatherton	X	
Brian Matthews	X	
Maritza Garcia	X	